



SEKONDI-TAKORADI METROPOLITAN ASSEMBLY RECRUITMENT OF METRO GUARDS

Employment Type: **full-time** Job Title: **Metro Guard** Location: **Sekondi-Takoradi**

General Eligibility

Applicant must be ;

- A Ghanaian citizen by birth with a good character
- Medically fit by all standards
- Not be bonded
- Of a minimum height of 1.64m (5.4 ft) for males and 1.57m (5.2) for females.
- Detailed-oriented and possess keen observation skills
- Have basic verbal and written communications skills
- Possess exceptional interpersonal skills
- Willing and ability to work to a flexible roster 7 days a week.

Qualification Required

- SSCE/WASSCE Certificate or equivalent
- Be not less than 18 years and not more than 26 years.

Job Summary

- Performs general and frontline staff duties;
- Directs traffic at selected busy road intersections;
- Controls zebra crossing to ensure the safety of both drivers and pedestrians;
- Provides security at lorry parks, markets and ceremonial routes;
- Performs guard duties at the offices and residential premises;
- Participates in the removal and demolition of unauthorized structures;
- Enforces by-laws of the Assembly and
- Undertake any other duties that may be assigned.

How To Apply For The Job

All interested applicants should submit their written application letter and Curricular Vitae to the Records Management Unit of the Assembly addressed to:

The Metro Coordinating Director
P. O Box 74
STMA, Sekondi

or send Via the email: **hr@stma.gov.gh** with the job role as the subject of the email.

Closing Date: 15th January, 2024.

NB: Only shortlisted applicants would be contacted.